

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS**  
**FEBRUARY 19, 2002**

**LOGAN CAMPUS — ROOM 111**

*OFFICIAL*

*APPROVED 4/16/02*

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**PRESENT:** George Kostas, Joanne Tomblin, Shelley Dan, Jada Hunter, James Sheatsley, David Pierce (telephonic), Dennis Trader, Mike Baldwin, Dean Lucas, and Rory Perry

**ABSENT:** Linda Akers, Bill Grizzell and Leo McNeely

**STAFF:** Oretha Baker, Allyn Sue Barker, Merle Dempsey, Rochelle Glover, James P. Owens, Patricia Clay, Ron Hamilton, Pam Alderman, Rita Roberson, Randy Skeens and Emma Baisden

**GUEST:** Roy Simmons

**1. WELCOME AND CALL TO ORDER**

In the absence of Secretary Akers, Chair Kostas called the roll and declared a quorum present. He welcomed the group and called the meeting to order at 6:00 p.m..

**2. INTRODUCTION OF NEW BOARD MEMBER**

Chair Kostas welcomed Dr. David Pierce as the newest member to the Board of Governors. President Tomblin shared with the group that Dr. Pierce is the former President and Chief Executive Officer of the American Association of Community Colleges. She added that he would bring extensive experience in community college education to the table as his knowledge and expertise will provide a national perspective on higher education, trends and innovation.

**3. APPROVAL OF JANUARY 15, 2002, MINUTES**

**MOTION:** Rory Perry moved to accept the January 15, 2002, minutes as presented. Shelley Dan seconded the motion.

**ACTION:** The motion carried unanimously.

**4. PRESIDENT'S REPORT — JOANNE TOMBLIN**

1. Governor Bob Wise and State Treasurer John Perdue visited Southern on January 24, 2002 to discuss the PROMISE Scholarship, West Virginia Prepaid College Plan, and College Loan Programs with area residents. The meeting was held in the Savas-Kostas Theater, Logan Campus. A college-fair was conducted in Room 111 with 15 colleges participating.
2. This year's commencement speaker will be General Robert H. Foglesong. He is a four-star general working in Washington, D.C. and a former resident of Mingo County. The President's Commencement Breakfast will be held at the

3. Brass Tree Restaurant beginning at 8:00 a.m.
3. Harmony Week activities were conducted February 10<sup>th</sup> through 15<sup>th</sup> at the Williamson Campus and are currently underway at the Logan Campus. The week's festivities will conclude on Friday, March 1<sup>st</sup> with a performance by jazz pianist Bob Thompson beginning at 10:30 in the Theater, and a celebration luncheon at noon in Room 111.
4. Our 2001 Radiologic Technology graduates received a 92% passage rate on the American Registry of Radiologic exam. The national average is 81.5% and the state average is 84%.
5. Our enrollment for the Spring semester shows an increase of 3.3% in FTE and a decrease in the headcount of .25%. Our official census date is April 1.
6. Dr. Linda Dunn, President of Eastern West Virginia Community and Technical College, will submit a proposal to the Board to become a branch of Southern West Virginia Community and Technical College until they become independently accredited. Dr. Linda Dunn has discussed the transition from Northern to Southern with her North Central Association liaison receiving positive response.
7. March 14-15, 2002 — The WV Higher Education Policy Commission will visit Southern's Logan Campus holding their meeting on March 15<sup>th</sup>. A reception and dinner will be held on March 14<sup>th</sup> at the Logan Country Club. Formal invitations are forthcoming.
8. Approximately forty employees attended College Day at the Legislature on February 5<sup>th</sup>. The annual SPEED Legislative Reception followed that evening at the Embassy Suites in Charleston and was well attended.
9. The 40 and 80-hour Mine Apprenticeship Training pilot project has been very successful. To date, 750+ people have received the training. We will deplete the 1,000 available slots before June 30, 2002.
10. We have signed the lease for the Logan Mercantile facility and approximately twenty-five employees will be housed there.
11. President Tomblin informed the group that the Kanawha County Nursing Grant proposal to address the critical nursing shortage is in the hands of Chancellor Mullen. She anticipates closure in the near future.
12. President Tomblin and her team have made fifty-one visits with high school juniors and seniors throughout our service district.
13. President's Joanne Tomblin and Jerry Beasley signed an official 2+2 Transfer Agreement between Southern and Concord College on February 15.
14. Program Reviews are in progress and will be forwarded for Board approval at the April meeting. They must be submitted to Charleston by May 1<sup>st</sup>.
15. Possible Board Conference Call in March to resolve budget and tuition increases.

**5. ACTION ITEMS:**

**1. Adoption of Proposed Policies:**

**1. SCP-5050, Assessment, Payment and Refund of Fees (Previous BOD, Series 22, Title 131)**

**MOTION:** Rory Perry moved approval of the following resolution effective upon passage as amended:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy, *SCP-5050, Assessment, Payment and Refund of Fees*

**ACTION:** Jada Hunter seconded the motion. The motion carried unanimously.

**2. SCP-5065, Awarding of Fee Waivers (Previous BOD, Series 49, Title 131)**

**MOTION:** Shelley Dan moved approval of the following resolution, including a challenge for staff to follow the items contained in 7.E.1,2,3,4 on page three, effective upon passage:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy, *SCP-5065, Awarding of Fee Waivers*, to be sent to Southern's constituent groups and the Chancellor to solicit comments and suggestions for a 30-day comment period.

**ACTION:** Dennis Trader seconded the motion. The motion carried unanimously.

**2. Review of Proposed Draft Policies for 30-day Comment Transferred from the HEPC to BOG:**

**1. Approval of Proposed Policy SCP-3705, *Student Academic Rights*, (Previous BOD, Series 60, Title 131) for 30-day comment period.**

**MOTION:** Shelley Dan moved approval of the following resolution:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy, *SCP-3705, Student Academic Rights*, to be sent to Southern's constituent groups and the Chancellor for a 30-day comment period.

**ACTION:** Jada Hunter seconded the motion. The motion carried unanimously.

**2. Approval of Proposed Policy SCP-4770, *Student Rights and Responsibilities*, (Previous BOD, Series 57, Title 131) for 30-day comment period.**

**MOTION:** Shelley Dan moved approval of the following resolution:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the policy, SCP-4770, *Student Rights and Responsibilities*, to be sent to Southern's constituent groups and the Chancellor for a 30-day comment period.

**ACTION:** Mike Baldwin seconded the motion. The motion carried unanimously.

**6. DISCUSSION ITEMS:**

**1. Land Acquisition**

Ms. Oretha Baker, Vice President for Finance, informed the Board that efforts were currently underway to obtain an appraisal to estimate the current market value of real property located adjacent to the Earl Ray Tomblin Workforce Development Center and Administrative Complex. Acquisition of this property is included in the ten-year facilities plan for future development and was approved by the Board of Directors in 1994. Thus to purchase, we are not required to obtain the approval of the Higher Education Policy Commission.

**2. Budget/Capital Allocations**

Ms. Baker presented a summary comparison of system debt allocation alternatives based on FY 2002 required capital payments. Alternatives to payment of the debt service are as follows:

1. Proceeds Basis - This alternative allocates the debt service on the 1992 refinancing bonds using the proceeds basis. Thus, the institutions benefitting from the original bond proceeds are assigned responsibility for the debt service.
2. FTE Basis Weighting Non-Resident by 3.0 - This alternative allocates the debt service on a FTE basis utilizing a weighting factor for the nonresident students, and retaining the original split between the former systems of the debt service.
3. FTE Basis Split by System - This alternative allocates the 1992 debt based on an un-weighted FTE basis which is split by the former systems rather than by total.

4. FTE Basis Not Split By System - This alternative allocates the 1992 debt based on total FTE with no distinction between the two former systems.
5. FTE Basis - Weighted Community College 25%, In-State 40%, Out-of-State 100% - This alternative utilizes several weighting factors for the various categories of students, but retains the split between the former systems.

Southern's share of the system debt allocation is \$302,113 per year for ten years. The Chancellor plans to recommend Alternative A to the Higher Education Policy Commission. Alternative A would be phased in over a five-year period with an additional \$60,423 required per year. At the end of five years the annual payment would be \$302,113.

### **3. Tuition and Fees Policy**

At the December Policy Commission meeting, the Commission requested the institutions to submit written comments on the draft of a Tuition and Fee Policy. At the January meeting, the HEPC decided to schedule a special session to discuss the draft policy and to give institutions additional time to respond to the proposed policy.

The proposed policy will require extensive revisions to WV Code §18B and would begin implementation with the budget request for FY2004. There should be extensive opportunity for public comment because of the significance of the policy and its potential impact on students and institutions.

### **4. Greenbrier Campus of Bluefield State College**

Officials of the Greenbrier Campus of Bluefield State College have contacted President Tomblin expressing dissatisfaction with Bluefield State College. They do not have the flexibility to operate as a community and technical college. The Greenbrier officials are developing a resolution to present to the House and Senate allowing us to enter into discussion with the Greenbrier Center to come under Southern's wing. President Tomblin indicated that action will come forth from this proposal and some Board members will need to be involved in discussion with officials of the Greenbrier Center. Mr. Sheatsley volunteered his services to participate in discussions.

### **5. Potential BOG March Teleconference Meeting**

As mentioned earlier in President Tomblin's report, the Board will need to take action on tuition increase for 2003. She will contact Board members when a date and time have been established for the teleconference.

7. **INFORMATION ITEMS:**

1. **Oral Arguments in State ex rel. McGraw v. Burton**

Ms. Rochelle Glover, Bowles Rice McDavid Graff & Love PLLC representative, updated the Board on oral arguments of this case. Determining how the judge will rule is impossible.

2. **Legislative Bills Update**

President Tomblin commented there was not much movement dealing with higher education as compared to previous years.

8. **ADJOURNMENT:**

There being no further business, upon a motion and second (Dan/Trader) the meeting adjourned at 7:40 p.m.

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George Kostas

Chair

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Shelley Dan

Vice Chair

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Linda Q. Akers

Secretary